

VP of Operations

Overview

The VP of Operations will ultimately be responsible for the coordination of the company, ensuring the business remains profitable throughout its every function. The departments of Finance, HR, Suppliers and Customer Service will report directly to this VP. Additional responsibilities include designing policies, overseeing all contract negotiations, managing and analyzing company data & ensuring regulatory compliance.

This position requires a responsible leader with an analytical and strategic mind and a broad knowledge of business. This individual will have a key role on the Senior team, collaborating to formulate company strategy.

Responsibilities:

- Manage all company contracts, leases and agreements, ensuring legality (with legal representation) and compliance.
- Negotiate all 3rd party contracts ensuring we are in the best position.
- Key understanding of insurance needs and processes.
- Oversee with VP of Supplier Relations, supplier contract program, legalities and options.
- Develop an economic engine protocol for our divisions/departments across the company.
- Oversee with Dir of Finance, budgets, forecasting and financials statements. Ensuring accuracy and rationale ahead of presentations to the board.
- Develop strong company P&Ps in all areas of the business.
- Ensure legal compliance for both companies (Facilisgroup LLC and Facilisgroup Canada) in all areas specifically, HR and tax.
- Manage the HR Director and team.
- Proactively implement cost saving measures for the group.
- Develop a Data/Business Intelligence path and direction for the company. Manage and staff as appropriate.
- Work with the Senior Leadership team to set company direction.
- Perform other duties as assigned.

Qualification Requirements:

- Bachelor's degree Required – Master's Degree preferred
- Proven experience in a lead operations role; 10+ years in business & 5+ years in a senior role. Experience in a technology company a plus.
- Excellent written and verbal communication skills



- Strong organization, administrative and time management skills
- Strong collaborative and influencing skills

Additional Info:

Job Type: Full-time

Location: St. Louis Office

Salary: Negotiated based on Experience

We would like to thank all applicants for their interest, however only candidates under consideration will be contacted. To apply for this position, please submit a resume to hr@facilisgroup.com